



## How to Donate to the Columbine Walkathon Online (Tax-Deductible)

1. Go to [www.wpsdfoundation.org](http://www.wpsdfoundation.org).
2. On the left of the screen, under “Main Menu” header, click on “Donations”.
3. Scroll down to “One Time Donation”, click on the orange “Donate” button.
4. This activates the PayPal screen of the Woodland Park RE-2 School District Foundation. Fill in the credit card information or log in to PayPal. Hit the orange “Review Donations and Continue” button.
5. On the “Donor, please review your donation” screen, click on the bolded “Add special instructions to the seller” and type “*Columbine Walkathon-student’s name*” so that the donation will be directed to Columbine.

**Woodland Park RE-2 School District Foundation**

Donor, please review your donation   Secure Payments

To complete your payment, review the details below and click **Donate**. Visit [Funding Sources](#) to learn more about PayPal policies and your payment source rights and remedies, or to change debit card processing options.

Purpose	Donation amount	Total
WPSD Foundation	\$50.00	\$50.00

**Add special instructions to the seller:**  
Columbine Walkathon - Jane Doe

**Total: \$50.00 USD**

Payment Method: Credit/Debit Card : Visa XXXX-XXXX-XXXX-XXXX \$50.00 USD

This transaction will appear on your bill as "PayPal \*WOODLANDPAR".  
[Change](#)

Contact information: \_\_\_\_\_@\_\_\_\_\_.com

**Donate \$50.00 USD Now**

6. Click on the orange “Donate \$\_\_ USD Now” button at the bottom right of the screen.
7. The next screen issues a confirmation number and a link to print your (tax-deductible) receipt. An email with your donation details will be sent to your email address.

**All donations, flat and per-lap, must be completed by Monday, September 30, 2013.**