

Columbine Elementary School Inaugural Walkathon Fundraiser Pledge Request Letter

Dear _____,

On Tuesday, September 17th, 2013 my classmates and I are participating in a Walkathon to raise funds for Columbine Elementary School! At the Walkathon I will walk, jog, or run around a 1/8-mile track, and will try to complete as many laps as I can in the 30-minute time limit.

Funds from this year's Walkathon will be used for the Columbine Masters Series, a program in which community members share their expertise with students as part of the curriculum. **If every student at my school raises \$50 we will raise over \$15,000!**

Will you please help by sponsoring me? You can choose an amount to pledge for each lap I complete, or make a flat donation for my participation. If you would like to pledge per lap, I will follow up with you after the Walkathon to let you know how many laps I completed. Flat donations can be collected now or after the Walkathon.

All pledges/donations are due to Columbine by Monday, September 30th.

Your donation is tax-deductible if paid through or to the Woodland Park School District Foundation (www.wpsdfoundation.org). Checks to "Columbine Elementary School" are accepted, too, but are not guaranteed as tax-deductible. Online Donation Instructions are included at the end of this letter.

Please return this form to me before September 17th. Thank you for your support!

-----SPONSORS ONLY-----

YES, I'd like sponsor _____ in the Columbine Walkathon on September 17th! All pledges and donations are due by Monday, September 30th.

I pledge a flat donation of \$_____.

Checks payable to "WPSD Foundation" are tax-deductible. Checks made to "Columbine Elementary School" are accepted, but not guaranteed tax-deductible. Online payments can be made at www.wpsdfoundation.org.

I pledge the following amount for each 1/8 mile lap completed:

\$2.00 per lap _____ \$5.00 per lap _____ \$10.00 per lap _____ \$_____ per lap

Age	An Average Child Can Walk
3	2-4 Laps
4-5	5-9 Laps
6-7	6-10 Laps
8-10	10-20 Laps
11-13	12-25 Laps

Sponsor's Name: _____

Sponsor's Address: _____



Sponsor's Phone/Email: _____

Columbine Walkathon Fundraiser Online Donation Instructions (Tax-Deductible)

1. Go to www.wpsdfoundation.org.
2. On the left of the screen, under “Main Menu” header, click on “Donations”.
3. Scroll down to “One Time Donation”, click on the orange “Donate” button.
4. This activates the PayPal screen of the Woodland Park RE-2 School District Foundation. Fill in the credit card information or log in to PayPal. Hit the orange “Review Donations and Continue” button.
5. On the “Donor, please review your donation” screen, click on the bolded “Add special instructions to the seller” and type **“Columbine Walkathon-student’s name”** so the donation will be directed to Columbine.

Woodland Park RE-2 School District Foundation

Donor, please review your donation

  Secure Payments

To complete your payment, review the details below and click **Donate**. Visit [Funding Sources](#) to learn more about PayPal policies and your payment source rights and remedies, or to change debit card processing options.

Purpose	Donation amount	Total
WPSD Foundation	\$50.00	\$50.00

Add special instructions to the seller:

Columbine Walkathon – Jane Doe

Total: **\$50.00 USD**

Payment Method: Credit/Debit Card : Visa XXXX-XXXX-XXXX- \$50.00 USD

This transaction will appear on your bill as "PayPal *WOODLANDPAR".
[Change](#)

Contact information: @ .com

Donate \$50.00 USD Now

6. Click on the orange “Donate \$__ USD Now” button at the bottom right of the screen.
7. The next screen issues a confirmation number and a link to print your (tax-deductible) receipt. An email with your donation details will be sent to your email address.

**All donations, flat and per-lap, must be completed by Monday,
September 30, 2013.**